



Marian College

Myrtleford

Mobile Phones – Student Use

Purpose

To explain to our school community Marian College's protocol and expectations relating to students using mobile phones and any other personal mobile devices during school hours.

Scope

This policy applies to

- All students attending Marian College campus and all students' personal mobile phones and devices brought onto school premises during school hours, including recess and lunchtime.

Definitions

A mobile phone 'mobile phone' refers to mobile phones and any device that may connect to or have a similar functionality to a mobile phone such as smart watches.

Policy

Marian College understands that students may bring a personal mobile phone to school, particularly if they are travelling independently to and from school.

At Marian College

- Students who choose to bring mobile phones to school must have them switched off and securely stored in their locker during school hours
- Exceptions to this policy may be applied if certain conditions are met (see below for further information)
- When emergencies occur, parents or carers should reach their child by calling the school's office
- The College accepts no responsibility for lost or stolen devices.

Personal mobile phone use

Personal mobile phones must not be used by years 7-10 students at Marian College during school hours, including lunchtime and recess, unless an exception has been granted. Students in years 11 and 12 may check their devices in the first 10 minutes of lunch and only at their lockers.

Where a student has been granted an exception, the student must use their mobile phone for the purpose for which the exception was granted, and in a safe, ethical and responsible manner.

Secure storage

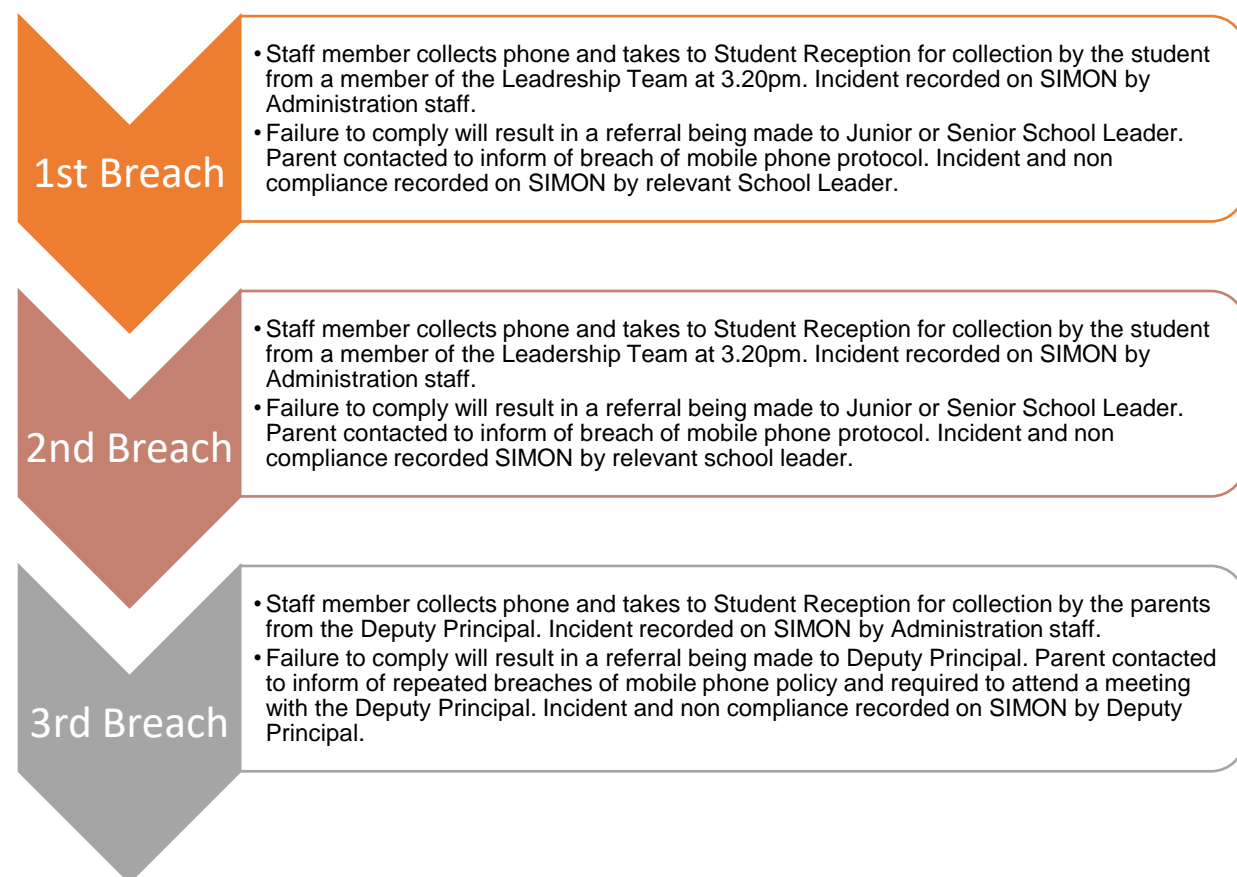
Mobile phones and digital devices owned by students at Marian College are valuable items and are brought to school at the owner's (student's or parent/carer's) risk. Students are encouraged not to bring a mobile phone to school unless there is a significant need to do so. Please note that Marian College does not have accident insurance for accidental property damage or theft. Students and their parents/carers are encouraged to obtain appropriate insurance for valuable items.

At Marian College students are required to store their phones in their lockers. All students are required to have their lockers secured with a lock supplied by the student.

Implementation

At Marian College inappropriate use of mobile phones for students in years 7-10 is **any use during school hours**, unless an exception has been granted. Students in years 11 and 12 may check their devices in the first 10 minutes of lunch and only at their lockers.

The specific and immediate response by staff to a breach of the protocol (use of mobile phone during school hours) will include



Consistent refusal by a student to follow the Mobile Phone Protocol may result in the phone being banned from school and the consideration of more serious consequences for the student.

Serious breaches of the mobile phone protocol include the use of a mobile phone

- in any way that disrupts the learning of others
- to send inappropriate, harassing or threatening messages or phone calls
- to engage in inappropriate social media use including cyber bullying
- to capture video or images of people, including students, teachers and members of the school community without their permission
- to capture video or images in the school toilets, changing rooms, swimming pools and gyms
- during exams and assessments

In these instances, students will be issued with consequences consistent with the Marian College Behaviour Management Policy.

Exceptions

Exceptions to the protocol

- may be applied during school hours in certain circumstances including
 - Health and wellbeing-related reasons
 - Exceptions related to managing risk when students are offsite
 - When required by a teacher for a specific learning activity or learning adjustment

Learning-related exceptions

Specific Exception	Documentation
For specific learning activities (class-based exception)	Unit of work, learning sequence
For students for whom a reasonable adjustment to a learning program is needed because of a disability or learning difficulty	Individual Learning Plan, Individual Education Plan

Health and wellbeing-related exceptions

Specific Exception	Documentation
Students with a health condition	Student Health Support Plan
Students who are Young Carers	A localised student record

Exceptions related to managing risk when students are offsite

Specific exception	Documentation
Travelling to and from excursions	If required in Risk assessment planning documentation
Students on excursions and camps	If required in Risk assessment planning documentation
When students are offsite (not on school grounds) and unsupervised with parental permission	If required in Risk assessment planning documentation

Where an exception is granted, the student must only use the mobile phone for the purpose for which it was granted, and in a safe, ethical and responsible manner.

Camps, excursions and extracurricular activities

Marian College will provide students and their parents and carers with information about items that can or cannot be brought to camps, excursions, special activities and events, including personal mobile phones.

Exclusions

This protocol does not apply to

- Out-of-school-hours
- Travelling to and from school
- Students undertaking workplace learning activities, e.g. work experience

Date of Implementation

January 2020